

# Adobe Premiere®

Version 5.0 for Windows®

## QUICK REFERENCE CARD

Right-click objects and in windows to see context menus.

### Capturing video

Use these shortcuts in the Movie Capture window.

RESULT	ACTION
Record	G
Stop	S
Fast forward*	F
Rewind*	R
Focus on first option field*	Esc
Focus on next option field*	Tab

\*Available only when capturing using device control

### Capturing stop-motion video

Use these shortcuts in the Stop Motion window.

RESULT	ACTION
Record	G
Stop deck (available only when using device control)	S
Capture one to nine frames	Alt + (type number from 1 to 9)
Capture ten frames	0
Remove most recent frame	Delete

### Opening a clip

Use these shortcuts in the Project, Bin, Library, or Timeline windows.

RESULT	ACTION
Open clip in preferred window*	Double-click clip
Open clip in alternate window	Alt + double-click clip

\*To set the preferred window, choose File > Preferences > General/Still Image and then select or deselect Open Movies in Clip Window.

# Changing view options

Use these shortcuts in the Timeline window only.

RESULT	ACTION
Specify area to fit in Timeline	Drag the Zoom tool
Display entire program	\
Cycle through icon sizes	^ + [ or ]
Cycle through track formats	^ + ⇧ + [ or ]
Move edit line to 00:00:00:00	Home

# Moving around

Use these shortcuts in the Monitor, Timeline, Movie Capture, Stop Motion, or Clip windows.

RESULT	ACTION
Cycle through open windows	^ + Tab
Forward one frame	2 or ⇨
Backward one frame	1 or ⇩
Forward five frames	4 or ⇧ + ⇨
Backward five frames	3 or ⇧ + ⇩
Go to first frame	A or ⏮
Go to last frame	S or ⏭
Go to next edit point (not applicable to Clip window)	^ + ⇧ + ⇨
Go to previous edit point (not applicable to Clip window)	^ + ⇧ + ⇩

# Previewing

Use these shortcuts in the Monitor, Timeline, or Movie Capture windows.

RESULT	ACTION
Preview	Enter (not available in Movie Capture window)
Play	Spacebar or L or ~ (tilde)
Play from edit line to Out point	Alt + ~ (tilde)* or ^ + Alt + ⇧ + ~ (tilde)
Play from In point to Out point	Alt + ⇧ + ~ (tilde)
Play faster	Press L or ~ (tilde) more than once as needed
Play from preroll to postroll (amount defined in General preferences)	^ + ~ (tilde)
Stop	Spacebar or K
Loop from In point to Out point	^ + ⇧ + ~
Reverse	J or ^ + Alt + ~
Scrub without rendering	Drag within the Timeline time ruler
Scrub with transitions, effects, and superimposing visible	Alt + drag in the Timeline time ruler
Scrub with alpha channel visible only	Alt + ⇧ + drag in the Timeline time ruler

\* Not available if you use the Input Method Editor (IME) to type double-byte characters.

# Setting In and Out points

Use these shortcuts in the Monitor, Timeline, or Clip windows.

RESULT	ACTION
Mark In point	I, E, or ^ + Alt + T
Mark Out point	O, R, or ^ + Alt + L
Clear In point	D
Clear Out point	F
Clear both In and Out points	G
Go to In point	Q or ^ + T
Go to Out point	W or ^ + L

# Editing

Use these shortcuts in the Program view or Timeline.

RESULT	ACTION
Target next track above current video target	^ + + (plus)
Target next track below current video target	^ + - (minus)
Target next track above current audio target	^ + ⇧ + + (plus)
Target next track below current audio target	^ + ⇧ + - (minus)
Go to next edit	^ + ⇧ + L
Go to previous edit	^ + ⇧ + R
Ripple edit one frame to left of edit line	Alt + L
Ripple edit one frame to right of edit line	Alt + R
Ripple edit five frames to left of edit line	Alt + ⇧ + L
Ripple edit five frames to right of edit line	Alt + ⇧ + R
Rolling edit one frame to left of edit line	Alt + T
Rolling edit one frame to right of edit line	Alt + L
Rolling edit five frames to left of edit line	Alt + ⇧ + T
Rolling edit five frames to right of edit line	Alt + ⇧ + L
Update Source view or Clip window to match position of edit line	T

# Editing

Use these shortcuts in the Monitor window only.

RESULT	ACTION
Toggle between source and program views	Esc
Insert source into program	, (comma)
Overlay source into program	. (period)
Lift the range of frames marked by In and Out points out of the program	/
Remove source clip from Source view menu	View clip, then press Control + Backspace

# Editing

Use these shortcuts in the Timeline window only.

RESULT	ACTION
Cycle through time display options	⌘ + click time ruler
Set work area bar to full width of current window view	Double-click work area bar
Set work area bar to continuous sequence of clips	Alt + click work area bar
Set work area start	⌘ + ⇧ + click work area bar
Set work area start at edit line	Alt + [
Set work area end	⌘ + Alt + click work area bar
Set work area end at edit line	Alt + ]
Edit transition options	Double-click transition
Edit custom transition options (if available for the applied transition)	Alt + double-click transition
Nudge entire clip left	Select clip, then press ⏮
Nudge entire clip right	Select clip, then press ⏭
Nudge entire clip left five frames	Select clip, then press ⇧ + ⏮
Nudge entire clip right five frames	Select clip, then press ⇧ + ⏭
Slip clip left one frame*	Select clip, then press ⌘ + Alt + ⏮
Slip clip right one frame*	Select clip, then press ⌘ + Alt + ⏭
Slip clip left five frames*	Select clip, then press ⌘ + Alt + ⇧ + ⏮
Slip clip right five frames*	Select clip, then press ⌘ + Alt + ⇧ + ⏭
Slide clip left one frame*	Select clip, then press Alt + ⏮
Slide clip right one frame*	Select clip, then press Alt + ⏭
Slide clip left five frames*	Select clip, then press Alt + ⇧ + ⏮
Slide clip right five frames*	Select clip, then press Alt + ⇧ + ⏭
Delete a clip	Select clip, then press Backspace
Delete a clip and its linked audio or video	Select clip, then press Shift + Backspace
Delete a clip using a ripple deletion	Select clip, then press Alt + Backspace
Delete preview file for a clip	Select clip, then press ⌘ + Backspace
Delete all preview files in the Timeline	Press ⌘ + Alt + ⇧ and click work area band under the time ruler
Override Snap to Edges setting	Press Shift, then drag clip

\*Using slip and slide requires extra footage beyond the clip In and Out points, as well as clips that are adjacent in time.

# Working with markers

Use these shortcuts in the Monitor, Timeline, or Clip windows.

RESULT	ACTION
Set numbered marker at edit line	⌘ + Alt + (marker number)
Set unnumbered marker at edit line	* (asterisk on numeric keypad) or ⌘ + Alt + =
Set numbered marker at cursor location (Timeline window only)	⌘ + 0 through 9 (on main keypad)
Set unnumbered marker at cursor location (Timeline window only)	⌘ + * (asterisk on numeric keypad)
Go to next marker	⌘ + Right Arrow
Go to previous marker	⌘ + Left Arrow
Go to numbered marker	⌘ + (marker number)
Clear a marker	Go to marker, then press ⌘ + Alt + C
Clear all markers	⌘ + Alt + ⌘ + C

# Timeline tool toggles

When using a certain tool, hold down the following keys to temporarily activate a related tool.

TOOL YOU WANT	WHEN CURRENT TOOL IS	PRESS
Selection	Any tool except Selection tool	⌘
Set In Point	Any	⌘ + ⌘
	Set Out Point	Alt
Set Out Point	Any	⌘ + Alt
	Set In Point	Alt
Zoom Out	Zoom	Alt
Link Override	Selection	⌘
Ripple Edit	Selection	Alt
	Rolling Edit	Alt
Rolling Edit	Selection	Alt + ⌘
	Edge Trim	Alt + ⌘
Soft Link	Selection tool	⌘
Edge Trim	Selection tool	Hold over a clip edge in the Timeline
Block move	Block Select	⌘
Block copy	Block Select	Alt
Select Track	Multitrack Select	⌘
Multirazor	Razor	⌘
Slip	Slide	Alt
Slide	Slip	Alt
Fade Adjustment tool	Selection	Hold ⌘ and then drag a Fade, Opacity, or Pan control
Add default transition	Selection	⌘ + Alt + ⌘ + click Transition track between Video 1A/1B track overlap when Video 1 track is expanded

# Trim view

RESULT	ACTION
Toggle between Monitor view and Trim view	⌘ + T
Go to next edit point	⌘ + ⬆ + ⏮
Go to previous edit point	⌘ + ⬆ + ⏭
Trim left of edit line by one frame	⏮
Trim right of edit line by one frame	⏭
Trim left of edit line by five frames	⬆ + ⏮
Trim right of edit line by five frames	⬆ + ⏭

# Audio track toggles

Hold down the following keys to temporarily activate a related tool.

RESULT	ACTION
Pan	Alt + drag blue pan control
Precise fade	Drag red fade control, hold ⬆, then continue dragging
Precise pan	Alt + drag blue pan control, hold ⬆, then continue dragging

# Title window

RESULT	ACTION
Increase text size by one point	⌘ + Alt + ⏮
Decrease text size by one point	⌘ + Alt + ⏭
Increase text size by five points	⌘ + Alt + ⬆ + ⏮
Decrease text size by five points	⌘ + Alt + ⬆ + ⏭
Increase leading by one unit	Alt + ⏮
Decrease leading by one unit	Alt + ⏭
Increase leading by five units	Alt + ⬆ + ⏮
Decrease leading by five units	Alt + ⬆ + ⏭
Increase / Decrease kerning	Alt + ⏮ / Alt + ⏭
Nudge object by one pixel up, down, left, or right	⬆, ⬇, ⬅, or ➡
Nudge object by five pixels up, down, left, or right	⬆ + ⬆ or ⬆ + ⏮ ⬇ + ⬇ or ⬇ + ⏭
Set background to black	B
Set background to white	W
Reset color and shadow swatches to default colors	Z
Turn draft mode on or off	~ (tilde)
Select next object higher in stacking order	. (period)
Select next object lower in stacking order	, (comma)

⌘ Control key    ⬆ Shift key

